MyClear
Malaysian Electronic Clearing Corporation Sdn Bhd (836743-D)
Subsidiary of Bank Negara Malaysia

MERCHANT REGISTRATION FORM

FPX DirectDebit

MOLPay
Buy Everywhere, Pay Anywhere

IMPORTANT NOTE: **ALL FIELDS ARE MANDATORY TO BE FILLED-IN UNLESS OTHERWISED STATED. ONLY FULLY COMPLETED FORMS WILL BE PROCESSED BY MYCLEAR.**

Please tick (✓) which are applicable: ☐ Exchange (Fill in Sec 1,2,4 & 6 only) ☑ Seller (Fill in Sec 1,3,4 & 6 only) ☐ Both (Fill in all Sections)

PART A *(to be completed by Seller/Merchant)*

SECTION 1 : GENERAL INFORMATION

1. Application Date : D D - M M - Y Y

2. Company Name :

3. Company Registration No :

4. Business Description : _____

5. Business Address : :

6. City :

7. State : 8. Postcode :

9. Business Phone No. : -

10. Business Fax No. : -

11. Home URL : _____

Contact Person 1

12. Name :

13. Telephone No. : -

14. IC No. : -

15. Email: _____ *(Group Email Address is recommended)*

Contact Person 2

16. Name :

17. Telephone No. : -

18 IC No. : -

19. Email: _____ *(Group Email Address is recommended)*

SECTION 2 : EXCHANGE DETAILS

IMPORTANT NOTE: THIS SECTION IS ONLY APPLICABLE FOR FPX MODEL (B2C, B2B1 & B2B2).
PLEASE PROCEED TO SECTION 3 FOR DIRECT DEBIT MODEL.

1. Third Party Acquirer Name : _____

2. Account No. *(Account to be used for FPX transaction)* : _____

3. Exchange URL Name : **Staging**
(mandatory)

Direct URL : **https://** _____
(URL to receive direct response message from FPX; server to server; **must be https)**
(example:https://www.abc.com.my/fpx/direct_page.jsp)

Indirect URL : **http://** _____
(URL to receive indirect response message from FPX; **via browser)**
(example:http://www.abc.com.my/fpx/indirect_page.jsp)

Production

Direct URL : **https://** _____
(URL to receive direct response message from FPX; server to server; **must be https)**
(example:https://www.abc.com.my/fpx/direct_page.jsp)

Indirect URL : **http://** _____
(URL to receive indirect response message from FPX; **via browser)**
(example:http://www.abc.com.my/fpx/indirect_page.jsp)

4. IP Address : _____
(please provide outgoing IP address)

5. Application Server is clustered? ☐ Yes ☐ No

6. Operating System : ☐ Windows ☐ AIX ☐ Linux ☐ Solaris ☐ Others, please specify _____

SECTION 3 : SELLER/MERCHANT DETAILS

1. Are you connected to any Exchange? ☑ Yes (Please fill in no 2,3,4,5 & 6) ☐ No (Please fill in no 4,5 & 6)

2. Exchange Name: MOLPAY-EX
MOLPAY SDN BHD

3. Exchange ID : **EX00002900**

4. Seller Bank Name :

5. Seller Account No. *(Account to be used for FPX transaction)* :

Account 1

Account 2

Account 3

Account 4

IMPORTANT NOTE: PLEASE CROSS OUT ANY UNUSED FIELD/S

<u>Note: Item 6 only applicable for FPX Model (B2C, B2B1 & B2B2) only</u>**

6. Seller Banner Notice ***(Please note that the banner will be located on the top of FPX Entry Page)***
Please tick the delivery option to provide banner:

/ Via email *(Please email to MyClear at **fpxstagingsupport@myclear.org.my**)*

☐ URL to download _____
(Example : https://www.abc.com.my/fpx/banner.jsp)

<u>Please note of our requirements as follow:</u>

1. The image banner must be in these format : GIF, JPEG or PNG.
2. The image banner must be as follow : Width 750 Pixel, Height 100 Pixel
3. The maximum allowable size of image banner is 75KB.

SECTION 4 : DECLARATION AND ACKNOWLEDGEMENT BY SELLER/MERCHANT

Declaration:
a. I/We confirm that all information given above is true.
b. I/We hereby authorize my/our Third Party Acquirer to verify the authenticity of the information that I/we provided from authorised source within legitimate means for Third Party Acquirer to process my application form.
c. I/We hereby agree and authorise Third Party Acquirer to disclose or release the said information pertaining to this application for the purpose of FPX registration.
d. I/We hereby undertake to indemnify Third Party Acquirer against all loss or damages arising from all or any actions carried out by Third Party Acquirer pursuant to my consent and authorization given.
Herein and undertake to release the Bank from all its responsibilities in connection with or arising from such disclosure.
e. I/We agree to immediately notify any changes to the above mentioned information.
f. I/We shall be bound by the Terms and Conditions as specified in Section 5 below.

Prepared By:

Name : _____ Designation : _____

Signature : _____ Date : D D - M M - Y Y

Authorized By:

Name : _____ Designation : _____

Signature : _____ Date : D D - M M - Y Y

Company's Stamp/Chop:
(If applicable)

SECTION 5 : TERMS AND CONDITIONS

1. In these Terms and Conditions:
   a. The expression “Seller/Merchant” refers to a company/organization/government agency, being the seller/merchant that offers goods or services, that applies for the subscription of FPX Services as a payment channel for the Buyer to pay for purchased goods or services.
   b. The expression “Buyer” refers to a person/organization/company/government agency that makes payment for commercial trade or services provided by the Seller/Merchant via FPX System.
   c. The expression “Exchange” shall mean an organization/company internet-based gateway, which provides or maintains a marketplace where goods or services can be traded.
   d. The expression “Third Party Acquirer” refers to the bank where the Seller/Merchant maintains its corporate banking account/s for the purpose of using FPX Services.
   e. The expression “FPX” refers to the Financial Process Exchange that is a common Internet based online payment gateway system provided by MyClear for commercial trade or other services-related payment.
   f. The expression “MyClear” refers to Malaysian Electronic Clearing Corporation Sdn Bhd as the company that provides & operates FPX System.
   g. The expression “commercial trade” shall mean the selling and buying of goods or services.
   h. The expression “transaction” shall mean the payment/collection files/messages that pass through the FPX System.
   i. The expression “software” shall mean the system provided to the Seller/Merchant by MyClear upon registration with FPX Services i.e. Seller’s Plug-in.
   j. The expression “FPX Services” shall mean the services that are offered by MyClear.
   k. The expression “FPX System” shall mean the system that facilitates electronic payment transactions, which is connected to Financial Institutions (FIs).
2. The Seller/Merchant shall continue to observe these terms and conditions set out herein which may be varied or modified at any time by *Seller’s Bank Name*, upon giving thirty (30) days prior written notice to the Seller/Merchant.
3. The Seller/Merchant shall all the times during the subscription period maintain at minimum one registered banking account for FPX Services.
4. The Seller/Merchant shall ensure that each transaction has a unique order number.
5. Transactions that contain duplicate order number will not be processed by FPX System.
6. Third Party Acquirer and MyClear shall not be liable for any loss arising from lack of completeness, sufficiency and accuracy of messages or for any authorized messages sent by the Seller/Merchant.
7. The Seller/Merchant shall liaise with Third Party Acquirer for the crediting of payment and availability of fund for withdrawal or cash withdrawal.
8. The Seller/Merchant shall be liable for any of Buyer’s claim or complaints lodged concerning the lack of compliance or the goods/services with the Buyer’s purchase order.
9. The Any refund or reversal of the FPX transaction shall be handled manually and shall not go through within the FPX System.
10. The Seller/Merchant is liable for all losses resulting directly or indirectly from its own fraudulent activity, regardless or whether it acted alone or of in association with any other person/organization.
11. Third Party Acquirer and MyClear shall not be liable for any special, incidental or consequential damages whether arising in contract, tort or order principles of law or equity including loss of opportunity, loss of goodwill, loss of savings, third party claims any nature even if MyClear has been advised of the same by the Seller/Merchant as a result of delay omission of error in the electronic transmission or receipt of any messages of any fault of, or failure in providing the services.
12. The Seller/Merchant shall indemnify Third Party Acquirer and MyClear from any claims, suits, actions, liabilities and costs of any kind resulting directly or indirectly from any acts or omission by the Seller/Merchant.
13. Third Party Acquirer reserves the right to terminate or suspend Seller/Merchant’s access to the services at any time with or without prior notice under below circumstances:
    a. The Seller/Merchant’s breach any of these terms and conditions;
    b. Learns of the Seller/Merchant death, bankruptcy or lack of legal capacity, or that the Seller/Merchant committed an act of bankruptcy, or that a bankruptcy petition has been presented against the Seller/Merchant; or
    c. The Seller/Merchant has acted fraudulently.
14. The Seller/Merchant shall be auto-terminated if the Exchange that the Seller/Merchant is connected to is terminated from FPX Services.
15. Third Party Acquirer and MyClear do not accept any responsibility for any loss the Seller/Merchant may suffer as a result of its access to the FPX Services being suspended or terminated.
16. The Seller/Merchant may terminate the subscription of FPX Services at any time by giving thirty (30) days prior written notice to Third Party Acquirer. The Seller/Merchant shall remain responsible for any transactions made until the Seller/Merchant’s subscription to the services have been terminated. The Seller/Merchant shall be auto-terminated if the Exchange that the Seller/Merchant is connected to is terminated from FPX Services.
17. The Seller/Merchant shall not use FPX Services to conduct any fraudulent activities or criminal offences.
18. Neither party shall be under any liability to the other in respect of anything which may constitute a material breach of the Terms and Conditions arising by reason of force majeure, namely, circumstances beyond the control of either party.

PART B *(to be completed by Third Party Acquirer)*

SECTION 6 : THIRD PARTY ACQUIRER VERIFICATION

1. Date Received from Seller : __ __ - __ __ - __ __ (D D - M M - Y Y)

2. Seller the services to be subscribed : ☑ FPX (B2C) ☐ FPX (B2B1) ☐ FPX (B2B2) ☐ Direct Debit

3. Seller Category : ☑ Non - Government ☐ Government

4. Charge Type : ☑ Charge the Seller ☐ Charge the Buyer *(Strictly to Government Agency only)*

Authorized By

Authorized Personnel 1 : _____ (Signature)

Name : _____

Date : __ __ - __ __ - __ __ (D D - M M - Y Y)

Designation : _____

Email : _____

Telephone No. : ___ - ____ - ____

Fax No. : ___ - ____ - ____

Authorized Personnel 2 : _____ (Signature)

Name : _____

Date : __ __ - __ __ - __ __ (D D - M M - Y Y)

Designation : _____

Email : _____

Telephone No. : ___ - ____ - ____

Fax No. : ___ - ____ - ____

TPA's Stamps/Chop : (If applicable)

PART C *(for MyClear use only)*

SECTION 7 : ACKNOWLEDGEMENT RECEIPT *(to be completed by MyClear)*

1. Date Received from Third Party Acquirer : D D - M M - Y Y

2. Is the form completed? : ☐ Yes ☐ No *(please fill item 3 and 4 only)*

3. Reason of rejection : _____

4. Date of form returned to the Third Party Acquirer: D D - M M - Y Y

5. Form submitted to : ☐ Production Team ☐ Staging Team

6. Date of submission : D D - M M - Y Y

7. Business Category Code : ☐☐☐☐

8. Fee to be charged per transaction : **RM** ☐☐ - ☐☐

Prepared By:

Name : _____ Designation : _____

Signature : _____ Date : D D - M M - Y Y

Authorized By:

Name : _____ Designation : _____

Signature : _____ Date : D D - M M - Y Y